

# POPIA Privacy Notice

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[www.tresor.co.za](http://www.tresor.co.za)

Trésor Wealth (Pty) Ltd. Registration number 2013/096307/07.  
Directors IJM Kotze

Business Address:

1. Prosano Park West, South Gate. Carl Cronje Drive, Bellville, 7530.
2. 19 Roos Street, Onrus, 7201

Trésor Wealth (Pty) Ltd is a registered financial service provider (44772).

## PRIVACY NOTICE – PROTECTION OF PERSONAL INFORMATION ACT (“POPIA”)

We understand that your personal information is important to you and that you may be apprehensive about disclosing it. Your privacy is just as important to us and we are committed to safeguarding and processing your information in a lawful manner.

We also want to make sure that you understand how and for what purpose we process your information. If for any reason you think that your information is not processed in a correct manner, or that your information is being used for a purpose other than that for what it was originally intended, you can contact our Information Officer.

You can request access to the information we hold about you at any time and if you think that we have outdated information, please request us to update or correct it.

Our Information Officer's Contact Details	
Name	IJM Kotze
Contact Number	0828201044
Email Address:	sakkiekotze@tresor.co.za

### Our details:

Tresor Wealth (Pty) Ltd

Physical Address: Ground Floor, Bonitas Park West, South Gate, Tyger Waterfront, Carl Cronje Drive, Bellville

Mobile: 0828201044

Organisation E-mail address: sakkiekotze@tresor.co.za

The Organisation is an authorised financial services provider with FSP nr 44772. We render financial services in the following product categories:

DESCRIPTION	Advice	Intermediary
CATEGORY II - Discretionary FSP		
Shares		X
Money Market Instruments		X
Debentures and Securitised Debt		X
Warrants, Certificates and other instruments		X
Bonds		X
Derivative Instruments		X
Participatory Interests in CIS		X

### The source of collection of your personal information:

We collect personal information **directly** from the following data subjects:

- Prospective clients or employees or representatives who enquire about our financial services or work with us

Personal information is collected **directly** from you **during consultation**. These forms are completed either electronically or in hard copy. You may also be requested to provide your personal information during your consultation with a representative.

### Law authorising or requiring collecting of the personal information:

As an authorised financial services provider, we are obligated in terms of the following legislation to collect your personal information insofar as it relates to the rendering of the relevant financial services to you:

- Financial Advisory and Intermediaries Services Act 37 of 2002;
- Financial Intelligence Centre Act 38 of 2001;

### **Purpose for Processing your Information:**

We collect, hold, use and disclose your personal information mainly as an representative or employee to make payments to you and to register you with FSCA. We will only process your information for a purpose you would reasonably expect, including:

- Complying with the obligations contained in the contract concluded between yourself and Tresor
- To confirm, verify and update your details
- To comply with any legal and regulatory requirements

Some of your information that we hold may include, your first and last name, email address, a home, postal or other physical address, other contact information, your title, birth date, gender, occupation, qualifications, past employment, residency status, and your banking details.

Failing to provide compulsory information may lead to our organisation's inability to carry out the functions necessary to perform as an authorised financial services provider.

### **Third parties and your personal information**

We may need to share your information to third parties provide advice, reports, analyses, products or services. Where we share your information, we will take all precautions to ensure that the third party will treat your information with the same level of protection as required by us.

These third parties may include:

- Information Technology specialists assisting us with data storage, security, processing, analytics, etc;
- Auditors of the Organisation;
- Regulatory or governmental authorities such as the Financial Sector Conduct Authority and the Prudential Authority;

### **The Transfer of your personal information outside of the Republic of South Africa**

We do not transfer any personal data to outside RSA

### **Complaints and objections**

As a data subject, you have the right to –

- Request that we confirm, free of charge, whether or not we hold personal information about you;
- Request that we provide you with a description of the personal information we hold about you, and to explain why and how it is being processed (please complete Annexure A);
- Request that we consider your objections to the processing of your personal information (please complete Annexure B);
- Lodge a complaint with the Information Regulator (please complete Annexure B).

### **The Information Regulator**

In the event that your personal information has not been processed in accordance with the POPI Act and the principles set out above, you have the right to lodge a complaint with the Information Regulator.

For further information regarding the complaints process, please visit the website of the Information Regulator, as indicated below.

Alternatively, you may contact the Information Regulator for further assistance:

**The Information Regulator:** Adv Pansy Tlakula

**Physical Address:** JD House, 27 Stiemens Street, Braamfontein, Johannesburg, 2001

**Email:** [complaints.IR@justice.gov.za](mailto:complaints.IR@justice.gov.za)

**Website:** <https://www.justice.gov.za/inforeg/index.html>



**ANNEXURE A:**

**PERSONAL INFORMATION REQUEST FORM**

**Please submit the completed form to the Information Officer:**

Name

Contact Number

Email Address:

Please be aware that we may require you to provide proof of identification prior to processing your request.  
There may also be a reasonable charge for providing copies of the information requested.

**A. Particulars of Data Subject**

Name & Surname

Identity Number:

Postal Address:

Contact Number:

Email Address:

**B. Request**

I request the organisation to:

(a) Inform me whether it holds any of my personal information

(b) Provide me with a record or description of my personal information

(c) Correct or update my personal information

(d) Destroy or delete a record of my personal information

**C. Instructions**

**D. Signature Page**

Signature

Date

**ANNEXURE B:**

**POPI COMPLAINT FORM**

We are committed to safeguarding your privacy and the confidentiality of your personal information and are bound by the Protection of Personal Information Act.

**Please submit your complaint to the Information Officer:**

Name	
Contact Number	
Email Address:	

Where we are unable to resolve your complaint, to your satisfaction you have the right to complaint to the Information Regulator.

**The Information Regulator:** Adv Pansy Tlakula

**Physical Address:** JD House, 27 Stiemens Street, Braamfontein, Johannesburg, 2001

**Email:** complaints.IR@justice.gov.za

**Website:** <https://www.justice.gov.za/infoereg/index.html>

**A. Particulars of Complainant**

Name & Surname	
Identity Number:	
Postal Address:	
Contact Number:	
Email Address:	

**B. Details of Complaint**


**C. Desired Outcome**


**D. Signature Page**

Signature:
Date